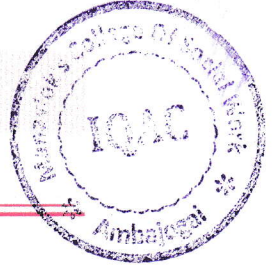




# MANAVLOK SOCIAL WORK COLLEGE

(NAAC Accredited 'B' Grade)  
Ring Road, Ambajogai, Dist. Beed - 431 517



## Notice of the IQAC Meeting

Meeting No.: 01

Date: 07.06.2023

Dear Members,

This is to inform you that a meeting of the Internal Quality Assurance Cell (IQAC) will be held as per the details below:

- Date: 09.06.2023
- Time: 3:00 PM
- Venue: Principal's Cabin

Your presence is kindly requested for this important meeting. The agenda for the meeting is as follows:

### Agenda of the Meeting

1. Review of previous meeting
2. Discussion on the shifting of the Principal's Cabin.
3. Installation of a TV in the Conference Hall.
4. Repair and maintenance of buildings, including painting.
5. Development of a link for the practice of the Student Satisfaction Survey (SSS).
6. Parking arrangements.
7. Drafting a letter to the university to propose starting specializations in social work, such as Medical and Psychiatric Social Work, Community Development (CD), and Human Resource Management (HRM), etc.

We look forward to your valuable participation.

Sincerely,

*R.A. Lande*

**IQAC Co-ordinator**  
Manavlok Social Work College  
Ambajogai-431517 Dist. Beed

*Dr. Prakash Jadhav*  
**Principal**  
Manavlok Social Work College,  
Ambajogai Dist. Beed



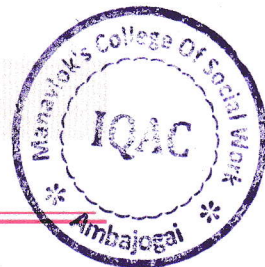
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# MANAVLOK SOCIAL WORK COLLEGE

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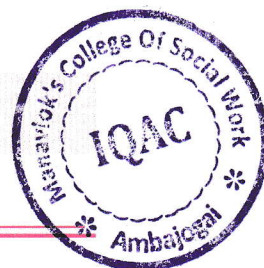
## IQAC Members

| Sr. No. | Name                              | Designation         |
|---------|-----------------------------------|---------------------|
| 1       | Dr. Prakash Jadhav                | Principal           |
| 2       | Mr. Aniket Lohiya                 | Manavlok, Ambajogai |
| 3       | Mr Lalasaheb Agale                | Member              |
| 4       | Dr. Nazir Sheikh                  | Member              |
| 5       | Dr. Rama Pande                    | IQAC Co-ordinator   |
| 6       | Dr. Arundhati Patil               | Member              |
| 7       | Asst. Prof. Sukeshini Jogdand     | Member              |
| 8       | Asst. Prof. Kisan Shingare        | Member              |
| 9       | Dr. Hanumant Salunke              | Member              |
| 10      | Dr. Vanita Mane, Librarian        | Member              |
| 11      | Mr. Kedar Ashok                   | Member              |
| 12      | Mr. Bibhishan Ghadge              | Member              |
| 13      | Mr. Ramdas Kale (Asst. Librarian) | Member              |
| 14      | Mr. Pawan Girwaikar               | Member              |
| 15      | Adv. Kalyani Virdhe               | Member              |
| 16      | Murlidhar Munde                   | Member              |

*R.A. Pande*

**IQAC Co-ordinator**  
Manavlok Social Work College  
Ambajogai-431517 Dist. Beed

*Principal*  
**Principal**  
Manavlok Social Work College,  
Ambajogai Dist. Beed



## Minutes of the IQAC Meeting

Meeting No.: 01

Date: 09.06.2023

The IQAC meeting held on 09.06.2023 was a crucial gathering to discuss and resolve various administrative and academic matters. The agenda focused on both infrastructure development and academic improvements, aiming to enhance the overall functioning of the institution. Key topics included relocating the Principal's cabin, upgrading the conference hall, improving campus facilities, and initiating an online Student Satisfaction Survey (SSS). Additionally, discussions were held on proposing new specializations in Social Work to the university, reflecting the college's commitment to academic growth. The meeting was productive, with resolutions passed for immediate action on the discussed points to ensure smooth operations and future advancements.

### Agenda:

1. Review of previous meeting
2. Discussion on shifting the principal's cabin.
3. Installation of TV in the conference hall.
4. Repairing and maintenance of buildings, including coloring.
5. Development of a link for the practice of Student Satisfaction Survey (SSS).
6. Parking arrangements.
7. Drafting a letter to the university to propose starting specializations in Social Work, such as Medical and Psychiatric Social Work, Community Development (CD), Human Resource Management (HRM), etc.

### Meeting Details:

1. Review of previous meeting: - IIQA and SSR submitted.
2. Discussion on Shifting the Principal's Cabin: It was agreed to relocate the Principal's cabin to the newly allocated space. The administrative staff will handle the shift, which is scheduled to be completed within the next week.





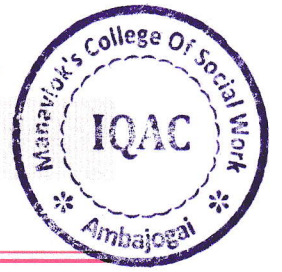
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3. Installation of TV in the Conference Hall: The proposal to install a TV in the conference hall was approved. This installation will support presentations and the display of documentaries related to social work, enhancing the overall learning and presentation experience. The administrative office will initiate the purchase and installation process.
4. Repairing and Maintenance of Buildings, Including Coloring: A resolution was passed to undertake necessary repairs and maintenance for the college buildings. A detailed plan will be developed, which will include coloring work, installation of paver blocks in the corridors, and other essential improvements. This work will be completed before the start of the next academic session.
5. Development of a Link for the Practice of Student Satisfaction Survey (SSS): The IQAC team will create and implement an online link for the Student Satisfaction Survey to streamline the feedback process and ensure efficient data collection. A training session will be provided to the students, and a demo form will be filled out by them. The survey questions will be translated into Marathi, and an explanation will be provided to ensure clarity.
6. Parking Arrangements: It was decided to designate a specific area for parking. The administrative team will oversee proper marking and organization of the parking space to ensure efficient utilization.
7. Drafting a Letter to the University for Starting Specializations: A resolution was passed to draft and send a formal letter to the university, proposing the introduction of specialized courses in Social Work, including Medical and Psychiatric Social Work, Community Development (CD), and Human Resource Management (HRM).

## Resolutions Passed:

- Resolution No. 1: The Principal's cabin will be shifted to the new location by the administrative staff within a week.
- Resolution No. 2: The installation of a TV in the conference hall will be completed by the administrative office.
- Resolution No. 3: Repairs and building maintenance, including coloring and paver block installation, will be completed before the next academic session.





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- Resolution No. 4: A practice link for the Student Satisfaction Survey (SSS) will be developed and implemented by the IQAC team, including training for students, a demo form, and translation of the questions into Marathi.
- Resolution No. 5: A designated parking area will be organized for better space utilization.
- Resolution No. 6: A formal letter will be drafted and sent to the university proposing the initiation of specialized courses in Social Work.

The meeting concluded with a vote of thanks by IQAC coordinator to all attendees for their valuable contributions and active participation.

*R. Afande*

**IQAC Co-ordinator**  
Manavlok Social Work College  
Ambajogai-431517 Dist. Beed

*Dr. Prakash Jadhav*  
**Principal**  
Manavlok Social Work College,  
Ambajogai Dist. Beed

## IQAC Members

| Sr. No. | Name                          | Designation         |
|---------|-------------------------------|---------------------|
| 1       | Dr. Prakash Jadhav            | Principal           |
| 2       | Mr. Aniket Lohiya             | Manavlok, Ambajogai |
| 3       | Mr Lalasaheb Agale            | Member              |
| 4       | Dr. Nazir Sheikh              | Member              |
| 5       | Dr. Rama Pande                | IQAC Co-ordinator   |
| 6       | Dr. Arundhati Patil           | Member              |
| 7       | Asst. Prof. Sukeshini Jogdand | Member              |
| 8       | Asst. Prof. Kisan Shingare    | Member              |



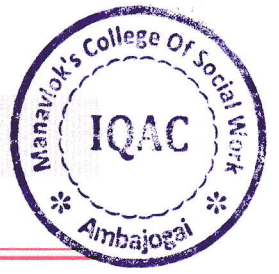
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|    |                                   |        |
|----|-----------------------------------|--------|
| 9  | Dr. Hanumant Salunke              | Member |
| 10 | Dr. Vanita Mane, Librarian        | Member |
| 11 | Mr. Kedar Ashok                   | Member |
| 12 | Mr. Bibhishan Ghadge              | Member |
| 13 | Mr. Ramdas Kale (Asst. Librarian) | Member |
| 14 | Mr. Pawan Girwaikar               | Member |
| 15 | Adv. Kalyani Virdhe               | Member |
| 16 | Murlidhar Munde                   | Member |

*R.A. Pande*  
**IQAC Co-ordinator**  
Manavlok Social Work College  
Ambajogai-431517 Dist. Beed

*[Signature]*  
**Principal**  
Manavlok Social Work College,  
Ambajogai Dist. Beed





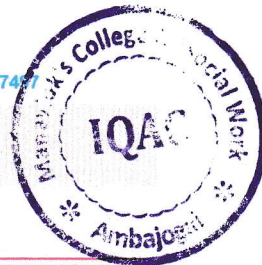
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## Notice of the IQAC Meeting

**Meeting No.: 02**

**Notice Date: 03.07.2023**

Dear Members,

This is to inform you that a meeting of the Internal Quality Assurance Cell (IQAC) will be held as per the details below:

**Date: 04.07.2023**

**Time: 03:30 pm**

**Venue: Principal's Cabin**

Your presence is highly requested for this important meeting.

### Agenda:

1. Distribution of work and appointment of coordinators for the following activities:
2. Fieldwork, orientation visits, cultural activities, study tours, rural camp, student discipline, Employment Guidance Cell, block placement training, Research Centre, LSA (Learning support activities) coordination, extension department, day celebrations, intellectual property rights, decision regarding signing MOUs, conducting a National Level Conference on Violence Against Women, workshop on fieldwork and personality development, and workshop on dissertation.
3. Creation of Vidwan IDs for faculty members.

Thank you for your attention, and we look forward to your participation in the meeting.

Sincerely,

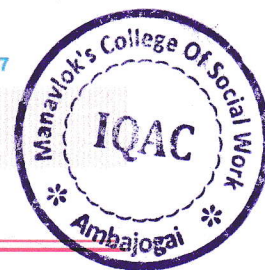
*R.A. Nande*  
**IQAC Co-ordinator**  
Manavlok Social Work College  
Ambajogai-431517 Dist. Beed

*Dr. P. S. Dhadphale*  
**Principal**  
Manavlok Social Work College,  
Ambajogai Dist. Beed



# MANAVLOK SOCIAL WORK COLLEGE

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## IQAC Members

| Sr. No. | Name                              | Designation         |
|---------|-----------------------------------|---------------------|
| 1       | Dr. Prakash Jadhav                | Principal           |
| 2       | Mr. Aniket Lohiya                 | Manavlok, Ambajogai |
| 3       | Mr Lalasaheb Agale                | Member              |
| 4       | Dr. Nazir Sheikh                  | Member              |
| 5       | Dr. Rama Pande                    | IQAC Co-ordinator   |
| 6       | Dr. Arundhati Patil               | Member              |
| 7       | Asst. Prof. Sukeshini Jogdand     | Member              |
| 8       | Asst. Prof. Kisan Shingare        | Member              |
| 9       | Dr. Hanumant Salunke              | Member              |
| 10      | Dr. Vanita Mane, Librarian        | Member              |
| 11      | Mr. Kedar Ashok                   | Member              |
| 12      | Mr. Bibhishan Ghadge              | Member              |
| 13      | Mr. Ramdas Kale (Asst. Librarian) | Member              |
| 14      | Mr. Pawan Girwaikar               | Member              |
| 15      | Adv. Kalyani Virdhe               | Member              |
| 16      | Murlidhar Munde                   | Member              |

*RA. Pande*

**IQAC Co-ordinator**  
Manavlok Social Work College  
Ambajogai-431517 Dist. Beed

*[Signature]*  
**Principal**  
Manavlok Social Work College,  
Ambajogai Dist. Beed

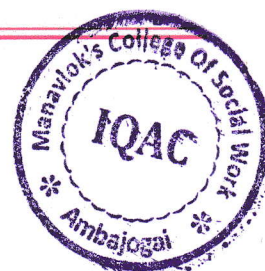




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## Minutes of the IQAC Meeting

Meeting No.: 02

Date: 04.07.2023

### Agenda:

1. Distribution of work and appointment of coordinators for the following activities:
2. Fieldwork, orientation visits, cultural activities, study tours, rural camp, student discipline, Employment Guidance Cell, block placement training, Research Centre, LSA (Local Students Association) coordination, extension department, day celebrations, intellectual property rights, decision regarding signing MOUs, conducting a National Level Conference on Violence Against Women, workshop on fieldwork and personality development, and workshop on dissertation.
3. Creation of Vidwan IDs for faculty members.

### Meeting Details:

1. Review of previous meeting: - principals cabin shifted, tv installation in the conference hall approved and installed, the college has started repairing and maintenance work of college building and corridor, path, internal road etc.
2. Distribution of Work and Appointment of Coordinators: The responsibilities for curricular and co-curricular activities were discussed, and coordinators were appointed for Fieldwork, Orientation Visits, Cultural Activities, Study Tours, Rural Camp, Student Discipline, Employment Guidance Cell, Block Placement Training, Research Centre, LSA Coordination, Extension Department, Day Celebrations, Intellectual Property Rights
3. It was resolved to proceed with signing MOUs with relevant institutions to enhance collaboration opportunities.
4. A National Level Conference on Violence Against Women will be conducted, with Dr. Arundhati as the Coordinator.
5. Workshops on Fieldwork and Personality Development and Dissertation Writing will be organized for MSW and Ph.D. students, respectively.
6. Creation of Vidwan IDs for Faculty Members:



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The task of creating Vidwan IDs for all faculty members was assigned to the IQAC team with a deadline set for July 2023.

## Resolutions Passed:

- Resolution No. 1: Coordinators for various activities were appointed.
- Resolution No. 2: A National Level Conference on Violence Against Women will be conducted.
- Resolution No. 3: Workshops on Fieldwork, Personality Development, and Dissertation Writing will be organized.
- Resolution No. 4: Vidwan IDs for all faculty members will be created by the end of July 2023.

The meeting concluded with a vote of thanks by IQAC coordinator to all attendees for their valuable contributions and active participation.

## IQAC Members

| Sr. No. | Name                              | Designation         |
|---------|-----------------------------------|---------------------|
| 1       | Dr. Prakash Jadhav                | Principal           |
| 2       | Mr. Aniket Lohiya                 | Manavlok, Ambajogai |
| 3       | Mr Lalasaheb Agale                | Member              |
| 4       | Dr. Nazir Sheikh                  | Member              |
| 5       | Dr. Rama Pande                    | IQAC Co-ordinator   |
| 6       | Dr. Arundhati Patil               | Member              |
| 7       | Asst. Prof. Sukeshini Jogdand     | Member              |
| 8       | Asst. Prof. Kisan Shingare        | Member              |
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| 12      | Mr. Bibhishan Ghadge              | Member              |
| 13      | Mr. Ramdas Kale (Asst. Librarian) | Member              |
| 14      | Mr. Pawan Girwaikar               | Member              |
| 15      | Adv. Kalyani Virdhe               | Member              |
| 16      | Murlidhar Munde                   | Member              |

*R.A. Pande*  
**IQAC Co-ordinator**  
Manavlok Social Work College  
Ambajogai-431517 Dist. Beed

E-mail :- [manavlok1999@gmail.com](mailto:manavlok1999@gmail.com), [mcss@manavlok.org](mailto:mcss@manavlok.org)

website:- [www.manavlok.org](http://www.manavlok.org)

*[Signature]*  
**Principal**  
Manavlok Social Work College,  
Ambajogai Dist. Beed





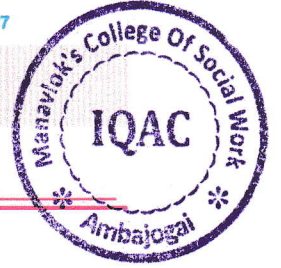
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## Notice of the IQAC Meeting

**Meeting No.: 03**

**Notice Date: 20.09.2023**

Dear Members,

This is to inform you that a meeting of the Internal Quality Assurance Cell (IQAC) will be held as per the details below:

**Date: 21.09.2023**

**Time: 3:00 PM**

**Venue: Principal's Cabin**

Your presence is highly requested for this important meeting.

### Agenda:

1. Organization of a Parents' Meeting and collection of feedback from parents, students, and alumni.
2. Introduction of a Fieldwork Movement Register.
3. Appointment of SWAYAM and MOOC Coordinator – Dr. Nazir Sheikh.
4. Preparation of the Annual Report.
5. Conduct of Sanvidhan Gaurav Pariksha.
6. Organization of an online webinar.
7. Planning and execution of a conference on Violence Against Women.

Thank you for your attention, and we look forward to your participation in the meeting.

Sincerely,

**IQAC Co-ordinator**  
Manavlok Social Work College  
Ambajogai-431517 Dist. Beed

**Principal**  
Manavlok Social Work College,  
Ambajogai Dist. Beed



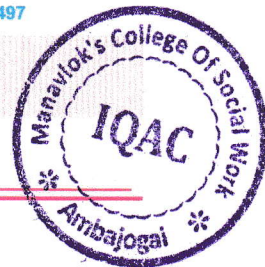
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## IQAC Members

| Sr. No. | Name                              | Designation         |
|---------|-----------------------------------|---------------------|
| 1       | Dr. Prakash Jadhav                | Principal           |
| 2       | Mr. Aniket Lohiya                 | Manavlok, Ambajogai |
| 3       | Mr Lalasaheb Agale                | Member              |
| 4       | Dr. Nazir Sheikh                  | Member              |
| 5       | Dr. Rama Pande                    | IQAC Co-ordinator   |
| 6       | Dr. Arundhati Patil               | Member              |
| 7       | Asst. Prof. Sukeshini Jogdand     | Member              |
| 8       | Asst. Prof. Kisan Shingare        | Member              |
| 9       | Dr. Hanumant Salunke              | Member              |
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| 13      | Mr. Ramdas Kale (Asst. Librarian) | Member              |
| 14      | Mr. Pawan Girwaikar               | Member              |
| 15      | Adv. Kalyani Virdhe               | Member              |
| 16      | Murlidhar Munde                   | Member              |

*R.A. Pande*

**IQAC Co-ordinator**  
Manavlok Social Work College  
Ambajogai-431517 Dist. Beed

*[Signature]*  
**Principal**

Manavlok Social Work College,  
Ambajogai Dist. Beed





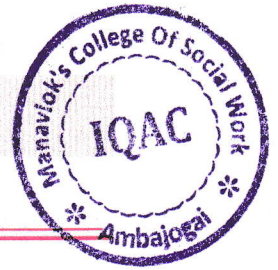
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## **Minutes of the IQAC Meeting**

**Meeting No.: 03**

**Date: 21.09.2023**

### **Agenda Items and Resolutions**

1. Review of previous meeting:- At the review of the previous meeting, coordinators for curricular and co-curricular activities were appointed, and widwan IDs for all faculty members were created.
2. Organization of a Parents' Meeting and Collection of Feedback
  - It was unanimously agreed to organize a Parents' Meeting to foster better communication between the institution and parents.
  - A structured feedback collection form will be circulated to parents, students, and alumni to gather insights into their experiences and suggestions for improvement.
3. Introduction of a Fieldwork Movement Register
  - The introduction of a Fieldwork Movement Register was discussed and approved to ensure proper tracking and documentation of all fieldwork activities undertaken by students.
4. Appointment of SWAYAM and MOOC Coordinator
  - Dr. Nazir Sheikh was appointed as the SWAYAM and MOOC Coordinator. His responsibilities will include overseeing the implementation and coordination of SWAYAM and MOOC courses for students and faculty.
5. Preparation of the Annual Report
  - The preparation of the Annual Report was discussed. The committee agreed to assign specific sections to the concerned departments for timely submission, ensuring a comprehensive report reflecting the college's achievements and activities.
6. Conduct of Sanvidhan Gaurav Pariksha
  - It was agreed to organize the Sanvidhan Gaurav Pariksha (Constitution Awareness Exam) for students to instill a deeper understanding and respect for the Indian Constitution.



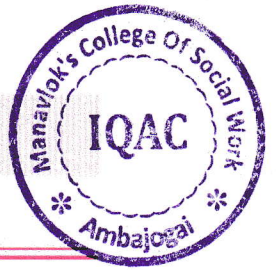
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## 7. Organization of an Online Webinar

- The proposal to organize an online webinar was approved. The topic and speakers for the webinar will be discussed and finalized in subsequent meetings.

## 8. Planning and Execution of a Conference on Violence Against Women

- The planning for the National Conference on Violence Against Women was initiated. Task allocation for various aspects of the conference, including resource persons, venue, and promotion, was discussed.

The meeting concluded with a vote of thanks by IQAC coordinator to all attendees for their valuable contributions and active participation

## IQAC Members

| Sr. No. | Name                              | Designation         |
|---------|-----------------------------------|---------------------|
| 1       | Dr. Prakash Jadhav                | Principal           |
| 2       | Mr. Aniket Lohiya                 | Manavlok, Ambajogai |
| 3       | Mr Lalasaheb Agale                | Member              |
| 4       | Dr. Nazir Sheikh                  | Member              |
| 5       | Dr. Rama Pande                    | IQAC Co-ordinator   |
| 6       | Dr. Arundhati Patil               | Member              |
| 7       | Asst. Prof. Sukeshini Jogdand     | Member              |
| 8       | Asst. Prof. Kisan Shingare        | Member              |
| 9       | Dr. Hanumant Salunke              | Member              |
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| 12      | Mr. Bibhishan Ghadge              | Member              |
| 13      | Mr. Ramdas Kale (Asst. Librarian) | Member              |
| 14      | Mr. Pawan Girwaikar               | Member              |
| 15      | Adv. Kalyani Virdhe               | Member              |
| 16      | Murlidhar Munde                   | Member              |

  
IQAC Co-ordinator

Manavlok Social Work College  
Ambajogai-431517 Dist. Beed

E-mail : [manavlok1999@gmail.com](mailto:manavlok1999@gmail.com), [mcss@manavlok.org](mailto:mcss@manavlok.org)

website : [www.manavlok.org](http://www.manavlok.org)

  
Principal  
Manavlok Social Work College,  
Ambajogai Dist. Beed





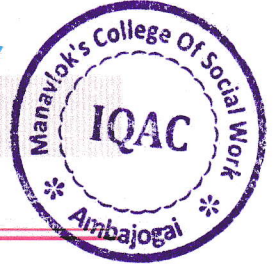
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**MANAVLOK SOCIAL WORK COLLEGE**

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**IQAC Meeting Notice**  
**Meeting No.: 04**  
**Notice Date: 06.01.2024**

Dear Members,

This is to inform you that a meeting of the Internal Quality Assurance Cell (IQAC) has been scheduled as follows:

**Date: 08.01.2024**

**Time: As scheduled**

**Venue: Principal's Cabin**

Your presence is kindly requested for this important meeting.

**Agenda:**

1. Syllabus distribution for the academic session.
2. Placement of students for fieldwork.
3. Selection of villages for fieldwork.
4. Arrangement of the study tour.
5. Planning and arrangement of the rural camp.
6. Organization of a workshop on research dissertation for MSW students.
7. Conducting a workshop on Entrepreneurship Skill Development Programme.
8. Workshop on Research Methodology for PhD students registered under the Research Centre.
9. Workshop on Intellectual Property Rights (IPR).

Your valuable input and participation are essential for the success of this meeting. We look forward to your attendance.

Sincerely,

*R.A. Nande*

**IQAC Co-ordinator**  
Manavlok Social Work College  
Ambajogai-431517 Dist. Beed

*Dr. Prakash Jadhav*

**Principal**  
Manavlok Social Work College,  
Ambajogai Dist. Beed





Society Reg.No. 15/82 Beed  
Public Trust No. F 430, Beed



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# MANAVLOK SOCIAL WORK COLLEGE

(NAAC Accredited 'B' Grade)  
Ring Road, Ambajogai, Dist. Beed - 431 517



## IQAC Members

| Sr. No. | Name                              | Designation         |
|---------|-----------------------------------|---------------------|
| 1       | Dr. Prakash Jadhav                | Principal           |
| 2       | Mr. Aniket Lohiya                 | Manavlok, Ambajogai |
| 3       | Mr Lalasaheb Agale                | Member              |
| 4       | Dr. Nazir Sheikh                  | Member              |
| 5       | Dr. Rama Pande                    | IQAC Co-ordinator   |
| 6       | Dr. Arundhati Patil               | Member              |
| 7       | Asst. Prof. Sukeshini Jogdand     | Member              |
| 8       | Asst. Prof. Kisan Shingare        | Member              |
| 9       | Dr. Hanumant Salunke              | Member              |
| 10      | Dr. Vanita Mane, Librarian        | Member              |
| 11      | Mr. Kedar Ashok                   | Member              |
| 12      | Mr. Bibhishan Ghadge              | Member              |
| 13      | Mr. Ramdas Kale (Asst. Librarian) | Member              |
| 14      | Mr. Pawan Girwaikar               | Member              |
| 15      | Adv. Kalyani Virdhe               | Member              |
| 16      | Murlidhar Munde                   | Member              |

*R. A. Pande*  
**IQAC Co-ordinator**  
Manavlok Social Work College  
Ambajogai-431517 Dist. Beed

*[Signature]*  
**Principal**  
Manavlok Social Work College,  
Ambajogai Dist. Beed



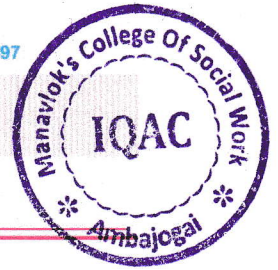
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## Minutes of the IQAC Meeting

**Meeting No.: 04**

**Date: 08.01.2024**

### Agenda Items and Resolutions

#### 1. Review of Previous Meeting:

The parents' meeting was successfully conducted. The Fieldwork Movement Register was introduced, and faculty members have started recording their fieldwork supervision activities. The appointments for SWAYAM and MOOC coordinators have been completed. The preparation of the annual report is currently in progress. Additionally, the Sanvidhan Gaurav Pariksha was conducted as planned. Syllabus Distribution for the Academic Session

- The syllabus distribution for the upcoming academic session was discussed. It was decided that the concerned departments would ensure that the syllabus is distributed to all students at the beginning of the semester.

#### 2. Placement of Students for Fieldwork

- The placement of students for fieldwork was reviewed. The committee emphasized the importance of selecting appropriate organizations and institutions for fieldwork placements to enhance practical learning.

#### 3. Selection of Villages for Fieldwork

- The selection of villages for fieldwork was discussed. It was decided that the faculty would visit potential villages to assess their suitability for fieldwork and finalize the locations.

#### 4. Arrangement of the Study Tour

- The arrangement of the study tour was discussed. A proposal was made to organize the study tour in the coming months, focusing on areas relevant to social work education. The faculty will finalize the destinations and logistics.

#### 5. Planning and Arrangement of the Rural Camp

- The rural camp was planned and arrangements were discussed. The purpose of the camp is to provide students with hands-on experience in rural settings. The





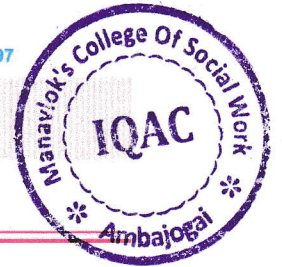
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committee agreed on the dates and location for the camp and designated faculty for supervision.

**6. Organization of a Workshop on Research Dissertation for MSW Students**

- A workshop on research dissertation for MSW students was proposed and approved. The workshop will focus on topic selection, research methodology, and dissertation writing. The committee will finalize the schedule and resource persons.

**7. Conducting a Workshop on Entrepreneurship Skill Development Programme**

- The committee approved the organization of a workshop on Entrepreneurship Skill Development. The workshop aims to equip students with basic entrepreneurial skills. A resource person will be invited to conduct the session.

**8. Workshop on Research Methodology for PhD Students Registered under the Research Centre**

- A workshop on Research Methodology for PhD students was discussed and approved. The workshop will cover essential aspects of research design, data collection, and analysis. The date and resource persons for the workshop will be finalized soon.

**9. Workshop on Intellectual Property Rights (IPR)**

- The committee agreed to organize a workshop on Intellectual Property Rights (IPR). This workshop will help students and faculty understand the importance of intellectual property and how to protect their research work.

The meeting concluded with a vote of thanks by IQAC coordinator to all attendees for their valuable contributions and active participation

*R. A. Pande*

**IQAC Co-ordinator**  
Manavlok Social Work College  
Ambajogai-431517 Dist. Beed

*Principal*  
**Principal**  
Manavlok Social Work College,  
Ambajogai Dist. Beed



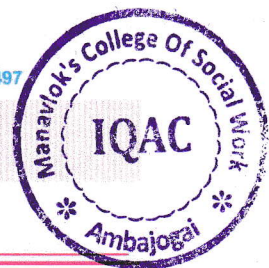
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## Notice of the IQAC Meeting

**Meeting No.: 05**

**Notice Date: 14.03.2024**

Dear Members,

This is to inform you that a meeting of the Internal Quality Assurance Cell (IQAC) will be held as per the details below:

**Date: 16.03.2024**

**Time: As scheduled**

**Venue: Principal's Cabin**

Your presence is highly requested for this important meeting.

### Agenda:

1. Planning for the Annual Gathering, including activities such as:

- Cultural Programs
- Sports Events (e.g., Cricket, Chess)
- Street Plays
- Poster Presentations
- Antakshari

2. Conducting the Internal Theory Examination.

3. Preparation of Performance-Based Self-Appraisal Forms by each faculty.

Thank you for your attention, and we look forward to your participation in the meeting.

Sincerely,

**IQAC Co-ordinator**  
Manavlok Social Work College  
Ambajogai-431517 Dist. Beed

Dr. Prakash Jadhav

Principal

**Principal**  
Manavlok Social Work College,  
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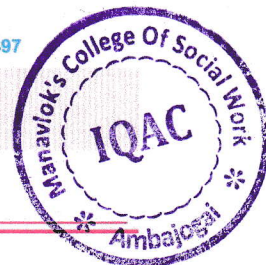
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*[Signature]*  
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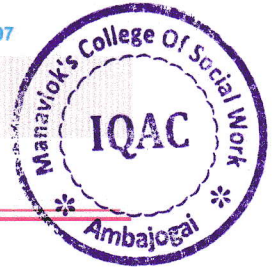
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## Minutes of the IQAC Meeting

**Meeting No.: 05**

**Date: 16.03.2024**

### Agenda:

#### 1. Review of Previous Meeting:

The MSW 2nd and 4th semester syllabi were distributed among faculty members. Fieldwork placements were successfully arranged, with students placed in various community and institutional settings for their fieldwork practice. Villages for fieldwork were identified, and students were placed accordingly. The study tour was successfully conducted. A research workshop on dissertation writing for MSW students was organized. Additionally, workshops on entrepreneurship, research methodology for PhD students, and intellectual property rights were successfully conducted.

#### 2. Planning for the Annual Gathering

- It was discussed and decided to organize the Annual Gathering with various activities, including cultural programs, sports events (such as cricket and chess), street plays, poster presentations, and Antakshari.
- The respective committees were assigned tasks for smooth execution of the gathering.

#### 3. Conducting the Internal Theory Examination

- The schedule and arrangements for the internal theory examination were finalized.
- Faculty members were assigned the responsibility of invigilation and exam-related duties.

#### 4. Preparation of Performance-Based Self-Appraisal Forms

- Faculty members were asked to prepare their performance-based self-appraisal forms, which will be reviewed and discussed in the next meeting.
- The forms are to be submitted by the end of the current month for assessment.



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## Other Discussions:

- The meeting emphasized the importance of timely completion of all events and activities related to the Annual Gathering.
- The members were encouraged to ensure that the internal examination is conducted smoothly and that the appraisals are filled out thoroughly.

The meeting concluded with a vote of thanks by IQAC coordinator to all attendees for their valuable contributions and active participation

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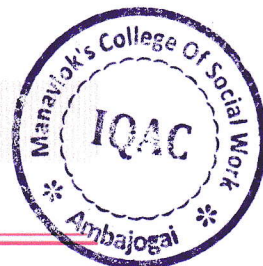
*R.A. Pande*  
**IQAC Co-ordinator**  
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E-mail :- [manavlok1999@gmail.com](mailto:manavlok1999@gmail.com), [mcss@manavlok.org](mailto:mcss@manavlok.org)

website:- [www.manavlok.org](http://www.manavlok.org)

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**Principal**  
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## Action Taken Report

### IQAC Meeting No. 01

**Date: 09.06.2023**

#### Resolution No. 1:

- *Resolution:* It was resolved to shift the Principal's cabin to the newly allocated space. The shift will be carried out by the administrative staff within the next week.
- *Action Taken:* The Principal's cabin was successfully shifted to the new location in August 2023.

#### Resolution No. 2:

- *Resolution:* The installation of a TV in the conference hall was approved. The purchase and installation process will be initiated by the administrative office.
- *Action Taken:* A 51-inch TV was purchased and installed in the conference hall in August 2023.

#### Resolution No. 3:

- *Resolution:* It was resolved to undertake necessary repairs and maintenance for the college buildings, including colouring. A detailed plan, including colouring work, will be prepared and executed before the start of the next academic session.
- *Action Taken:* The building colouring and repairs were completed, including the construction of a new toilet, bathroom, and wash basin. Paver blocks were laid for improved campus infrastructure.

#### Resolution No. 4:

- *Resolution:* The IQAC team will develop and implement an online link for the practice of the Student Satisfaction Survey (SSS) to streamline the feedback process and ensure efficient data collection.
- *Action Taken:* The SSS link was developed and sent to students for practice.

#### Resolution No. 5:

- *Resolution:* A designated parking area will be organized for better space utilization.
- *Action Taken:* Parking arrangements were made with designated spaces for better organization. A space was prepared to ensure effective parking management.



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## Resolution No. 6:

- *Resolution:* A formal letter will be drafted and sent to the university proposing the initiation of specialized courses in Social Work, including Medical and Psychiatric Social Work, Community Development (CD), and Human Resource Management (HRM).
- *Action Taken:* A formal letter was sent to the university proposing the introduction of specializations in Social Work.

The successful implementation of these resolutions demonstrates the institution's commitment to enhancing infrastructure, improving student engagement, and fostering academic development. The prompt and efficient completion of tasks such as the shifting of the Principal's cabin, installation of the TV, building repairs, SSS implementation, and parking arrangements reflects the collaborative efforts of the administrative and IQAC teams. The actions taken are aligned with the college's vision to provide a better learning environment and academic offerings.

*R.A. Pande*

**IQAC Co-ordinator**  
Manavlok Social Work College  
Ambajogai-431517 Dist. Beed

*[Signature]*  
**Principal**  
Manavlok Social Work College,  
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## Action Taken Report

### IQAC Meeting No. 02

**Date: 04.07.2023**

#### Resolution No. 1:

- Coordinators for various activities were appointed.

Action Taken:

- The responsibilities for curricular and co-curricular activities were successfully distributed, and coordinators were appointed for the following activities.

Fieldwork, Orientation Visits, Cultural Activities, Study Tours, Rural Camp, Student Discipline, Employment Guidance Cell, Block Placement Training, Research Centre, LSA Coordination, Extension Department, Day Celebrations, Intellectual Property Rights

#### Resolution No. 2:

- A National Level Conference on Violence Against Women will be conducted.

Action Taken:

- The National Level Conference on Violence Against Women was successfully organized, with Dr. Arundhati as the Coordinator.

#### Resolution No. 3:

- Workshops on Fieldwork, Personality Development, and Dissertation Writing will be organized.

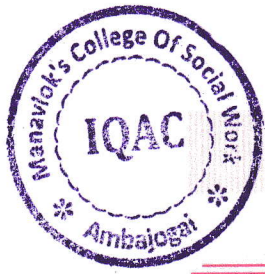
Action Taken:

- A Fieldwork Workshop was held for MSW students on 21.07.2023 and 22.07.2023.
- A Workshop on Research Methodology for Ph.D. students was held on 31.07.2023, with 31 Ph.D. students in attendance.
- A Workshop on Tarunyabhan was organized on 24.07.2023. It attracted 275 youth participants, including nurses and students from other colleges.
- A Workshop on Dissertation Writing was conducted on 05.08.2023.

#### Resolution No. 4:

- Vidwan IDs for all faculty members will be created by the end of July 2023.

Action Taken:



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- Vidwan IDs were successfully created for all teaching staff by the end of July 2023.

The resolutions passed during the meeting were executed successfully. The appointment of coordinators has streamlined the management of various activities, including fieldwork, workshops, and conferences. The workshops on fieldwork, personality development, research methodology, and dissertation writing were conducted as planned, contributing significantly to the academic and professional development of students. The creation of Vidwan IDs for faculty members strengthens the institution's academic profile and enhances faculty recognition. The institution continues to focus on academic excellence and student engagement through these initiatives.

*R. A. Lande*

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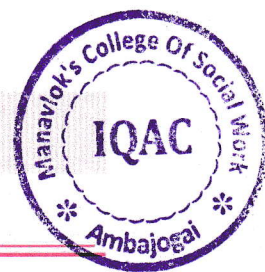
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## **Action Taken Report**

### **IQAC Meeting No. 03**

**Date of Meeting: 21.09.2023**

#### **Resolution No. 1:**

- Organization of a Parents' Meeting and collection of feedback from parents, students, and alumni.
- Action Taken:
- The Parents' Meeting was successfully held on 30.09.2023.
- Feedback forms were collected from parents, teachers, students, and alumni to gauge their perspectives and suggestions for the improvement of the institution.

#### **Resolution No. 2:**

- Introduction of a Fieldwork Movement Register.
- Action Taken:
- The Fieldwork Movement Register was successfully introduced to track and monitor students' fieldwork activities.

#### **Resolution No. 3:**

- Appointment of SWAYAM and MOOC Coordinator – Dr. Nazir Sheikh.
- Action Taken:
- Information about SWAYAM was shared with students by Dr. Nazir Sheikh, who has been appointed as the Coordinator for SWAYAM and MOOC programs.

#### **Resolution No. 4:**

- Preparation of the Annual Report.
- Action Taken:
- The preparation of the Annual Report is in progress, with relevant data being compiled and reviewed.

#### **Resolution No. 5:**

- Conduct of Sanvidhan Gaurav Pariksha.
- Action Taken:



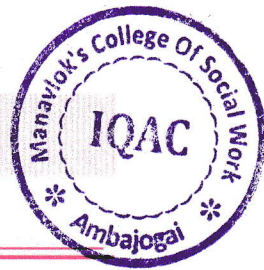
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- The Sanvidhan Gaurav Pariksha was successfully held on 25.11.2023, with students actively participating and engaging in the examination.

## Resolution No. 6:

- Organization of an online webinar.
- Action Taken:
- A webinar on the changing scenario of social movements in India was held on 23.11.2023, organized by Dr. Arundhati Patil as the Coordinator.
- Dr. Smita Awachar was the resource person, and the webinar had 48 participants.

## Resolution No. 7:

- Planning and execution of a conference on Violence Against Women.
- Action Taken:
- The 4th Conference on Violence Against Women was successfully organized from 21st to 23rd December 2023, with multiple sessions, discussions, and presentations held during the event.

The resolutions passed during Meeting No. 03 were executed efficiently. The Parents' Meeting and feedback collection from all stakeholders provided valuable insights, contributing to institutional improvement. The Fieldwork Movement Register is now in place to monitor students' fieldwork activities. The SWAYAM and MOOC initiatives were promoted among students, ensuring they are aware of the opportunities. The Sanvidhan Gaurav Pariksha was conducted successfully, and the webinar on social movements was well-received, with active participation. The conference on Violence Against Women was a significant event, reinforcing the institution's commitment to social issues.

*R.A. Pandey*  
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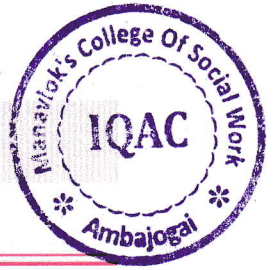
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**Action Taken Report**  
**IQAC Meeting No. 04**  
**Date of Meeting: 08.01.2024**

**Resolution No. 1:**

- Syllabus distribution for the academic session.

Action Taken:

- The syllabus for MSW 2nd and 4th semester was distributed equally among faculty members for smooth implementation during the academic session.

**Resolution No. 2:**

- Placement of students for fieldwork.

Action Taken:

- Students were placed in various community and institutional settings for their fieldwork. The fieldwork commenced on 12.01.2024.

**Resolution No. 3:**

- Selection of villages for fieldwork.

Action Taken:

- The selection process for villages for fieldwork was completed, and placements were made accordingly.

**Resolution No. 4:**

- Arrangement of the study tour.

Action Taken:

- The study tour was successfully conducted from 01.03.2024 to 06.03.2024. The visit included the following locations:
  - Anandvan (founded by Dr. Baba Amte)
  - Amhi Amchya Arogyasathi, Mendhalekha Village, Gadchiroli
  - Prakriti (Women's rights organization)
  - Matru Sewa Sangh Institute of Social Work, Nagpur
  - Bapukuti Sevagram (Gandhi Ashram)
  - Shantivan (Peace Ashram)



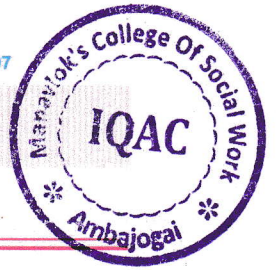
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- Coordinators: Dr. Nazir Sheikh and Dr. Hanumant

**Resolution No. 5:**

- Planning and arrangement of the rural camp.

Action Taken:

- The rural camp for MSW 1st year students was held at Mandwa Pathan from 01.03.2024 to 05.03.2024.
- Dr. Kisan Shingare was the coordinator for the camp.

**Resolution No. 6:**

- Organization of a workshop on research dissertation for MSW students.

Action Taken:

- A workshop on research methodology for MSW students was held on 05.02.2024 with all faculty members serving as resource persons.

**Resolution No. 7:**

- Conducting a workshop on Entrepreneurship Skill Development Programme.

Action Taken:

- A workshop on Entrepreneurship Skill Development was conducted on 07.02.2024 and 08.02.2024.

**Resolution No. 8:**

- Workshop on Research Methodology for PhD students registered under the Research Centre.

Action Taken:

- A workshop on Research Methodology for PhD students registered under the Research Centre was held on 12.02.2024 and 13.02.2024.
- Dr. Keshav Walke was the resource person for the workshop.

**Resolution No. 9:**

- Workshop on Intellectual Property Rights (IPR).

Action Taken:

- A workshop on Intellectual Property Rights (IPR) was held on 14.03.2024.
- Dr. V.B. Sakhare was the resource person, along with Adv. Sushrut Kamble and Adv. A.B. Admane as guest speakers.





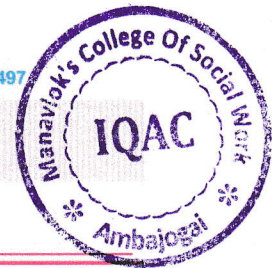
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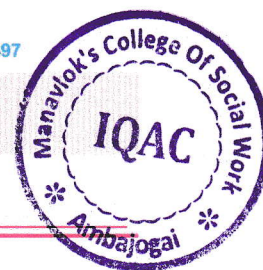
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The resolutions from Meeting No. 04 were implemented effectively. The syllabus distribution and fieldwork placements proceeded smoothly, ensuring students were engaged in meaningful practical experiences. The study tour and rural camp provided students with valuable exposure to different social work settings. Workshops on research methodology, entrepreneurship skills, and IPR contributed to the academic and professional growth of students and faculty. The workshop on research methodology for PhD students was also successfully conducted, enhancing research capabilities.

  
**IQAC Co-ordinator**  
Manavlok Social Work College  
Ambajogai-431517 Dist. Beed

  
**Principal**  
Manavlok Social Work College,  
Ambajogai Dist. Beed



## Action Taken Report

IQAC Meeting No. 05

Date of Meeting: 16.03.2024

### Resolution No. 1:

- Planning for the Annual Gathering, including various activities such as:

- Cultural Programs
- Sports Events (e.g., Cricket, Chess)
- Street Plays
- Poster Presentations
- Antakshari

Action Taken:

- The Annual Gathering was successfully held from 19 to 22 March 2024.
  - Various cultural programs, including street plays, poster presentations, and Antakshari, were organized.
  - Sports events such as Cricket and Chess were conducted, providing students with an opportunity to showcase their skills and participate in recreational activities.

### Resolution No. 2:

- Conducting the Internal Theory Examination.
- Action Taken:
- The Internal Theory Examination was successfully conducted from 15 to 19 April 2024. This assessment helped in evaluating students' theoretical knowledge and academic progress.

### Resolution No. 3:

- Preparation of Performance-Based Self-Appraisal Forms by each faculty.
- Action Taken:
- All faculty members submitted their Performance Appraisal Forms in April 2024, which were reviewed and used for performance evaluation.





## MANAVLOK SOCIAL WORK COLLEGE

(NAAC Accredited 'B' Grade)  
Ring Road, Ambajogai, Dist. Beed - 431 517

The Annual Gathering was successfully executed, with a wide range of activities that fostered both academic and extracurricular growth for students. The timely conduct of the Internal Theory Examination and the collection of Performance Appraisal Forms from all faculty members ensured a smooth academic evaluation process.

*R.A. Pandey*

**IQAC Co-ordinator**  
Manavlok Social Work College  
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*[Signature]*  
**Principal**

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